

Record of officer decision

Decision title:	FURTHER EXTENSION TO THE CCTV PREVENTATIVE MAINTENANCE CONTRACT
Date of decision:	28 June 2017
Decision maker:	Richard Ball Assistant Director Environment and Place
Authority for delegated decision:	The authority is for the specified officer to take this decision is established under the chief executive's scheme of delegation.
Ward:	Aylestone, Central, St Martins and Hinton, Ledbury, Leominster North, Leominster South, Ross-on-Wye East, Ross-on-Wye West
Consultation:	None
Decision made:	To further extend the contract with Octaga Security Services Ltd for a period of 6 months for the provision of preventative maintenance of public open space CCTV equipment. The 3 year contract has already been extended by 6 months up until 30 th September. This further extension will take the contract to 31 st March 2018 at a total cost of £4,076.
Reasons for decision:	<ul style="list-style-type: none"> • Due to not having clarification on the funding from the PCC, it would not be prudent to conduct a tender process to appoint another contractor for such a short period of time. • To enter into a further 6 months extension will enable a decision to be made as to the future of the CCTV service across the county and to undertake a procurement process if the service is to continue.
Highlight any associated risks/finance/legal/equality considerations:	<p>There is currently sufficient funds to pay for a further extension of six months up to 31st March 2018. This money was due to be used against new recording equipment as the current equipment will no longer be supported from March 2018.</p> <p>Consultation and guidance has been received from procurement.</p>
Details of any alternative options considered and rejected:	<ul style="list-style-type: none"> • Due to not having clarification on the funding from the PCC, it would not be prudent to conduct a tender process to appoint another contractor for such a short period of time. • Not to maintain the equipment which could risk the equipment falling into disrepair and there would not be sufficient funds to bring it up to standard.

Details of any declarations of interest made:	None
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Signed..... Date: 28 June 2017